



Course Information

Diploma of Business

BSB50215

QUALIFICATION STATEMENT

This qualification would apply to individuals with various job titles including executive officers, program consultants and program coordinators.

Individuals in these roles may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

Conversely, it may also apply to those with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

ENTRY REQUIREMENTS

Nil. Individuals may enter BSB50215 Diploma of Business with limited or no vocational experience and without a relevant lower level qualification.

PATHWAYS FROM THE QUALIFICATION

After achieving BSB50215 Diploma of Business, graduates from this programme can undertake further training at University to obtain a Bachelor's degree.

STUDY MODE

Full Time (Monday - Wednesday), Face to Face

8:30 am - 4:15 pm

COURSE DURATION

52 weeks





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UNITS OF STUDY

BSBADM502	Manage meetings
BSBWOR501	Manage personal work priorities and professional development
BSBADM504	Plan and implement administrative systems
BSBRISK401	Identify risk and apply risk management processes
BSBPMG522	Undertake project work
BSBMGT517	Manage operational plans
BSBHRM506	Manage recruitment selection and induction processes
BSBMGT403	Implement continuous improvement

LOCATION

Cairns Business College, 91 -97 Mulgrave Road, Parramatta Park, Qld 4870

COURSE DATES

Course can commence on any Monday during a Term.

Please contact the College for further information.

